

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: DUNCAN MCBRIDE
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: APRIL - JULY 08

PERIOD COVERED BY CLAIM			REASON FOR CLAIM		MILEAGE TYPE	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate office arrangements with Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
					£	p
14/4/08	7pm	9pm	MAIDENHEAD	AUDIT + PERFORMANCE PANEL ✓ 22 miles	22	
22/4/08	7pm	10pm	MAIDENHEAD	COUNCIL ✓ -	22	
15/5/08	8pm	10pm	MAIDENHEAD	TWINNING COMMITTEE ✓ -1-	22	
14/5/08	10am	11am	MAIDENHEAD	EMPLOYMENT PANEL ✓ -1-	22	
20/5/08	7pm	10.30pm	MAIDENHEAD	COUNCIL ✓ -1-	22	
10/6/08	7pm	10.30pm	MAIDENHEAD	AUDIT + PERFORMANCE PANEL ✓ -1-	22	
24/6/08	7pm	9pm	MAIDENHEAD	COUNCIL ✓ -1-	22	
14/7/08	4.30pm	7.30pm	MAIDENHEAD	PENSION PANEL ✓	22	
SUB TOTAL					176	
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.					TOTALS CLAIMED	176

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member:

Date: 8/8/08

Authorised for Payment: <u>E</u>		Date: <u>12/08/08</u>	
Input by:	Date: <u>1</u>	Batch No:	Checked by:
			Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR:Duncan McBride.....

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: August 08 - Feb 09

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
						£	p	
27/8/2008	6pm	9.30	Maidenhead	Audit Panel ✓	22			
4/9/2008	6pm	9.30	— —	Audit Panel ✓	22			
10/9/2008	6pm	9.30	— —	Audit Panel ✓	22			
20/10/2008	4	7	— —	Pension Panel ✓	22			
6/11/2008	9	11	— —	Employment Panel ✓	22			
18/11/2008			— —	Pension Panel ✓	22			
9/12/2008			— —	Audit Panel ✓	22			
11/12/2008			— —	Council ✓	22			
4/2/2009			— —	Pension Panel	22			
17/2/2009			— —	Audit Panel ✓	22			
					SUB TOTAL	198		
					TOTALS CLAIMED	198		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / ~~NO~~
*Please delete as appropriate

Signature of Member:

Date: 26/2/09

For Office Use Only				
Democratic Services:	Authorised for Payment:	Date:	<u>3/3/09</u>	
Payroll:	Input by:	Date:	Batch No:	Checked by:
				Date: